

Training of Trainers (ToT) for IICA Certificate Programme (ICP) & Short Term Programme (STP) in CSR

2 day Training Workshop Agenda

Day One

Time : 10 am –11am	Introductory Session	<ul style="list-style-type: none"> • Introduction & Welcome by Nikhil Pant (NP), IICA • Audio / Visual – Dr Bhaskar Chatterjee, DG & CEO, IICA • Opening remarks – Dr Bhaskar Chatterjee, DG & CEO, IICA • Overview of the workshop – NP /Mayuri Misra (MM)
11am - 11:15 am	Tea Break	
11:15 – 1 pm	Introduction to the Chapters Classroom Transactions and Q&A	Jay Vikram Bakshi/ Rumy Narayan NP / MM
1 pm - 2pm	Lunch	
2pm – 2:30pm	Presentation: Role of Implementing Agencies and IA Hub	Gayatri Subramaniam / Geetanjali Gaur from IICA
2:30pm – 3pm	Presentation: CSR Data Portal and Analytics	Mukesh Kumar / Runa Pascricha from IICA
3pm -3:15 pm	Tea Break	
3:15pm – 6:30pm	Adobe Connect Learning Management System (LMS) (Refer Attachment)	Adobe team/ IICA IT team / NP /Shashi Kala (SK) / MM
Close of Day One		

Day Two		
10 am –11:30 am	Adobe Connect Learning Management System (LMS) (Refer Attachment)	Adobe team/ IICA IT team / NP /SK/MM
11:30 am to 11:45 am	Tea Break	
11:45 am to 1 pm	Adobe Connect Learning Management System (LMS) (Refer Attachment)	Adobe team/ IICA IT team / NP /SK/MM
1pm – 2pm	Lunch	
2 pm – 2:30 pm	Presentation: International CSR	Chetna Kaura, IICA
2:30 – 3 pm	Presentation: Development Communications	Swagata Sen Pillai, IICA
3pm - 3: 15 pm	Tea Break	
3:15 pm to 6 pm	Q & A Certificate Distribution Vote of Thanks	Dr. Bhaskar Chatterjee with NFCSR team
Close of the training workshop		